

Appointing Officer complete in triplicate. Forward all copies to the Department of Human Resources.

ONTARIO COUNTY REPORT OF PERSONNEL CHANGE

Date:

June 29, 2011

12732

Report all personnel changes on this form.
Submit one original and two copies.

**To: Ontario County Department of Human Resources
3019 County Complex Drive
Canandaigua, New York 14424**

From: City of Geneva

Department: Police

Sub Unit:

Employee Full Name: Jeffrey Trickler

Address: [REDACTED]
Geneva, NY 14456

Title: Police Lieutenant

Salary: \$88,600

Social Security No: [REDACTED]

Veteran
 Non-Vet

Disabled Vet
 Exempt Vol Fireman

Name and Title of Last Employee in Position

	Check Nature of Personnel Change	Date Effective	Action Necessary By Appointing Officer
APPOINTMENTS	<input type="checkbox"/> Probationary Promotion		Give facts under Remarks
	<input type="checkbox"/> Permanent		Return report of certification
	<input type="checkbox"/> Provisional Promotion		Attach application
	<input type="checkbox"/> Contingent Perm Prob		Give facts under Remarks
	<input type="checkbox"/> Contingent Perm		Return report of certification
	<input type="checkbox"/> Temporary	From: To:	State length of employment, attach application
	<input type="checkbox"/> Substitute	From: To:	Give facts under Remarks, attach application
	<input type="checkbox"/> For Term of Office	From: To:	Give facts under Remarks
	<input type="checkbox"/> Non-Competitive Class		Attach application
	<input type="checkbox"/> Exempt Class		Submit this form only
TERMINATIONS	<input type="checkbox"/> Labor Class		Attach application
	<input type="checkbox"/> Resignation		Submit signed resignation
	<input type="checkbox"/> Retirement		Give effective date
	<input type="checkbox"/> Deceased		Indicate date
	<input type="checkbox"/> Removal		Attach copy of proceedings
OTHER CHANGES	<input type="checkbox"/> Lay-off		Give facts under Remarks
	<input type="checkbox"/> Military leave of absence		Give facts under Remarks
	<input type="checkbox"/> Other leave of absence	From: To:	Give facts under Remarks
	<input type="checkbox"/> Transfer		Give facts under Remarks
	<input type="checkbox"/> Demotion		Give facts under Remarks
	<input type="checkbox"/> Suspension		Give facts under Remarks
	<input type="checkbox"/> Reinstatement		Give facts under Remarks
	<input type="checkbox"/> Change in classification		Give facts under Remarks
	<input type="checkbox"/> New Position		Submit Form MSD 222
	<input checked="" type="checkbox"/> Change in salary	7/1/11	Indicate New Salary
<input type="checkbox"/> Change in name/address		Give facts under Remarks	
<input type="checkbox"/> Other		Give facts under Remarks	

For Civil Service Use Only

- Copy E.R. / WC or DBL
- Copy Safety
- Copy Address Change
- Copy of Appt Delivered
- I-9 Form Filed
- Oath of Office
- IT2104 / W-4 Form Filed
- ERS Application Mailed
- Index Card Posted
- Roster Card Posted
- Annual Report Posted
- Register Log Posted
- LTR Re: Temp / Prov Appt.
- Calendar Noted on Prob Date
- Eligible List Posted

Remarks: (Continue on Back if necessary)
PAY OUT JULY \$2500 FOR RELOCATION

Appointing Officer:

Jennifer D. Hyka

Title: Assistant to the City Manager/Personnel

Address: 47 Castle Street, Geneva, NY 14456

TRICKLER, JEFFREY E (12732) - ZPER20110715 - Pay Period 20110715: 7/15/2011-7/15/2011

General Earnings Deductions Taxes Direct Deposit Documents

Employee	TRICKLER, JEFFREY E	Payment Date	7/15/2011
Input Type	Regular	Payment Number	2054936

Pay Summary

Total Earnings	\$2,500.00	Total Benefit Allowances	\$0.00
Total Deductions	\$0.00	Total Employer Expenses	\$191.25
Total Taxes	\$1,010.50	Total Direct Deposits	\$0.00
Net Pay	\$1,489.50	Total Check Amount	\$1,489.50

Reversal / Manual Details

Pay Period Start Date	7/15/2011
Pay Period End Date	7/15/2011